Review of Mission Support Plan, NPD, and NPR

Reviewing Organization:___HS20, HS30, and HS50____

Point of Contact for MSP Response: _____Tammy Rowan_____

Reference NPR Section 1.4 and MSP Section 1.2.1: NASA Education has membership on the Office of the Chief Engineer's NPR 7120 Institutional Program/Project Management Working Group, as does the Integrated Enterprise Management (IEM), Office of Institutions and Management, Chief Information Office, and Human Capital Management. We all have program/project as well as institutional responsibilities. The identification of only three MSOs as having programmatic as well as institutional responsibilities in the current footnote is incorrect. I would also question the use of a footnote to make the key point – that the scope of this Plan only covers institutional activities – in interpreting the language of the Plan when it is easily overlooked.

It might be better to state in section 1.2.1: "Several of the mission support organizations have programmatic as well as institutional responsibilities. The scope of this plan only covers their institutional activities."

Objective WF-2A (last paragraph in section) should be revised as follows:

The Office of Human Capital Management and the Agency HR community will lead efforts to ensure the Agency has the appropriate programs, processes, and tools to acquire and reshape the civil service workforce. The Office of Human Capital Management will partner with the Mission Directorates, the Office of Program and Institutional Integration, and the Office of Program and Analysis and Evaluation; coordinate with organizations such as the Office of Diversity and Equal Opportunity, Office of Education, and the Office of General Counsel to ensure that such programs, processes, and tools address outreach, recruitment and retention needs, diversity considerations and legal requirements; and consult with NASA's unions.

IS-R1, Level of Center Resources: Migration to the NASA portal infrastructure will address the technical issues identified, but there are costs associated with migration that site owners may be hard pressed to fund, especially if the Web site is maintained on a shoestring budget. Migration cost is also a risk that should be included.

IS-I12, Sensitive But Unclassified/Personally Identifiable Information (final sentence): The Agency must develop and implement policies, procedures, tools, and training and supply sufficient human resources to ensure that data is properly protected from unauthorized disclosure.